

## Notice of Meeting

# Children and Education Select Committee



**SURREY**

### **Date & time**

Wednesday, 6  
September 2017 at  
10.00 am

### **Place**

Ashcombe Suite,  
County Hall, Penrhyn  
Road, Kingston upon  
Thames, KT1 2DN

### **Contact**

Dominic Mackie, Scrutiny  
Officer -  
dominic.mackie@surreycc.  
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Room 122, County Hall  
Tel 020 8213 2814; 020  
8213 2782

### **Chief Executive**

David McNulty



**We're on Twitter:**  
**@SCCdemocracy**

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Dominic Mackie, Scrutiny Officer - dominic.mackie@surreycc.gov.uk on 020 8213 2814; 020 8213 2782.**

### **Elected Members**

Mr Chris Botten, Mrs Liz Bowes, Mr Mark Brett-Warburton (Chairman), Mr Tim Evans, Mr Jeff Harris, Mrs Julie Iles, Mrs Yvonna Lay, Ms Charlotte Morley, Mrs Marsha Moseley (Vice-Chairman), Mrs Tina Mountain, Dr Peter Szanto and Mr Chris Townsend

### **Independent Representatives:**

Mr Stuart Getty (Parent Governor's Association), Mr Stephen Green (Diocesan Representative for the Anglican Church), Mr Simon Parr (Diocesan Representative for the Catholic Church) and Mr Mike Wainhouse (Parent Governor's Association)

## **TERMS OF REFERENCE**

The Committee is responsible for the following areas:

Policy development, scrutiny and performance, finance & risk monitoring for children's and education services:

- Looked after children
- Corporate parenting
- Fostering
- Adoption
- Child Protection

- Children with disabilities
- Early Help (including Surrey Family Support Programme)
- Services for Young People (including Surrey Youth Support Service)
- Youth Crime reduction and restorative approaches
- Working together with partners
- Child Sexual Exploitation
- Schools and Learning
- Special Education Needs and Disability (SEND)
- Transition
- Further Education
- Early Years Education
- Services to improve achievements for those children in Surrey's care
- Virtual school
- School places
- School transport
- Participation of young people not currently in employment , education or training
- Apprentices and skills for employment
- Adult and Community Learning

## AGENDA

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

### 2 MINUTES OF THE PREVIOUS MEETING: 8 MARCH 2017

(Pages 1  
- 30)

To agree the minutes of the previous meeting of the Committee's predecessor, the Education and Skills Board, as a true and accurate record of proceedings.

### 3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- I. Any disclosable pecuniary interests and / or
- II. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### 4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

#### Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting **(31 August 2017)**.
2. The deadline for public questions is seven days before the meeting **(30 August 2017)**
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

**5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE**

There have been no responses from Cabinet.

**6 CHILDREN, SCHOOLS AND FAMILIES COMMISSIONING PLAN** (Pages 31 - 34)

**Purpose of report:** Policy Development and Review

Supplementary annex to follow.

**7 YOUTH SERVICES - GOVERNANCE AND BUSINESS MANAGEMENT ARRANGEMENTS FOLLOW UP AUDIT 2016/17** (Pages 35 - 40)

**Purpose of the report:** To review the summary of audit findings and Management Action Plan produced as a result of an internal audit review of the Youth Services- Governance and Business Management Arrangements Follow up Audit.

**8 SEND DEVELOPMENT PLAN (2017 REFRESH)** (Pages 41 - 56)

**Purpose of report:** Scrutiny of Services and Budgets and Policy Development and Review.

**9 SPECIAL EDUCATIONAL NEEDS AND DISABILITIES IMPROVEMENT TASK AND FINISH GROUP** (Pages 57 - 62)

**Purpose of the report:** To propose a Special Educational Needs and Disabilities (SEND) Improvement Task and Finish Group to the committee based on the terms of reference outlined and ask for Members to consider their interest in joining the group.

**10 PERFORMANCE MEMBER REFERENCE GROUP** (Pages 63 - 68)

**Purpose of the report:** To propose a Performance Member Reference Group to the committee based on the terms of reference outlined and ask for Members to consider their interest in joining the group.

**11 FORWARD WORK PROGRAMME AND RECOMMENDATIONS TRACKER** (Pages 69 - 74)

The Board is asked to review and approve the Forward Work Programme and provide comment as required.

**12 DATE OF THE NEXT MEETING**

The next public meeting of the committee will be held on 17 November 2017 at County Hall.

**David McNulty**  
**Chief Executive**  
Published: 29 August 2017

### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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